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FRATERNITY AND SORORITY LIFE

2017 Lafayette College Accreditation Program

Revised January 2017

Standards	Activity Requirements	Good Standing
Intellectual Development	Chapter GPA Meets Non-Affiliated Average	√
	Chapter demonstrates use of effective intervention strategies for at-risk students	√
	Chapter recognizes outstanding academic performance of members	√
Leadership Development	Chapter engages in developmental activities	√
	Chapter demonstrates that actions are congruent with organizational mission and values	√
	Chapter demonstrates how new member education plan connects members to the Organization	√
Community Development	Chapter performs regular Community Service (coordinated through Landis Center)	√
	Chapter contributes to national Philanthropy regularly	√
	Chapter co-sponsors an event(s) with other chapters	√
	Chapter co-sponsors an event(s) with other student organizations/Offices/Departments	√
Chapter Development	Chapter has an active faculty/staff advisor	√
	Chapter has active alumni/house corporation volunteers	√
	Chapter attends FS Life and/or College sponsored programs and events	√
	Chapter engages in regular developmental activities	√
Living-Learning Community Development	Chapter House contributes to personal wellness	√
	Chapter House fosters a sense of community	√

Purpose:

The Lafayette College Fraternity & Sorority Advising Chapter Accreditation Program is designed as a mechanism to measure each chapter's performance and viability through key categories: Intellectual Development, Leadership Development, Community Development, Chapter Development, and Living-Learning Community Development. Chapters should use the Accreditation Program as a roadmap for success that guides them towards achieving a high level of viability. The program is a useful tool in establishing a chapter vision, priorities for each chapter during their term of office, and to track performance in each of the five standards. Chapters should map out at the start of their term which level of achievement it seeks to obtain for each of the five standards. Chapters should generate ideas on how to fulfill minimum standards and develop methods for achieving above minimum standards to obtain Bronze, Silver, or Gold level status. The program allows for creativity in

LAFAYETTE

FRATERNITY AND SORORITY LIFE

accomplishing programmatic elements throughout the year. Your chapter has the unique opportunity to showcase not only to the Lafayette College campus community the positive contributions that your chapter engages in year-round, but also to your National Office.

How the Program is used:

The Accreditation Program will be used by Fraternity and Sorority Advising to evaluate how chapters are meeting their priorities, and the expectations of the Fraternity & Sorority Advising program, and of Lafayette College. Critical feedback will be provided to chapters on how to improve in one or more standards. All individuals will be equal stakeholders in ensuring that each member plays an instrumental role in developing interpersonal and intrapersonal competencies. This program will challenge students to think critically about their role within the chapter and how they help to contribute to the betterment of the organization to which they pledged lifetime membership.

How chapters will be evaluated:

Chapters will be expected to use the accreditation program as a basis for programming efforts. However, chapters will be evaluated based upon steps taken to address and implement recommendations from the Accreditation reports given to each chapter after accreditation review periods. Chapters should submit portfolios outlining program requirement achievements. Chapters should focus their presentations to the Accreditation panel on how the program requirements and previous accreditation reports inform the decision making process on chapter goals and priorities. Chapters who do not meet minimum standards in a majority of the five Standards will be rated *Not in Good Standing* by Fraternity & Sorority Life. **Chapters rated Not in Good Standing in one or more categories may be placed on forms of restrictive probation for a period of time established by the FS Advising Office. Chapters who are repeatedly rated Not in Good Standing in one or more categories may lose recognition by Lafayette College.** A chapter who successfully completes the minimum standards will achieve Good Standing by Fraternity & Sorority Advising.

Part I – Verification - - All chapters are expected to fulfill the activity requirements associated with each of the five standards as outlined above (page 1). Additionally, a chapter will be evaluated by on-time completion or verification of:

- **A chapter's judicial/organizational conduct record and sanctioning for the academic year;** (verified by Office of Student Conduct after end of academic term)
- **A chapter's ability to complete housing rosters for fall and spring semesters according to established deadlines and meeting occupancy requirements;** (verified by FS Advising staff)
- **A chapter's ability to adhere to Fraternity and Sorority Housing agreements established by the College**
- **A chapter's ability to complete membership rosters for the academic year according to established deadlines;** (list of current, active members and their leadership positions)
- **A chapter's ability to complete Academic & Judicial release verification forms for all current members;** (all new members must complete these forms AND anti-hazing agreement)
- **A chapter's ability to complete new member education in the 3-week timeframe as established by Lafayette College;** (verification forms are in the current member section of FS Life website)
- **A chapter's ability to submit social event registration forms and obtain approval within established deadlines provided by the FS Life Office. Additionally, chapters must adhere to social event guidelines.** (forms may be downloaded from FS Life website)
- **Chapter pays debts to College and Councils by established deadlines** – includes L account balances to College and dues payments to IFC/Panhellenic Council
- **Chapter works with College or House Corporation to adequately maintain house.** Chapter should ensure issues are regularly reported and fixed in a timely manner to Plant Operations. Chapter demonstrates leadership in ensuring facility passes College opening/closing inspection procedures. Fraternity houses have appointed members present for City Inspections.

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Part II - Chapter Presentations:

Chapters will be required to participate in a one hour presentation to an evaluation panel comprised of Lafayette College stakeholders (may be a mix of students, faculty, staff, administrators, alumni). The presentation must include the following elements:

- 1) A portfolio summarizing your chapters' year-round (calendar) programming efforts (see portfolio requirements below);
- 2) A multimedia presentation
- 3) Participation in a Question & Answer session with the evaluation panel

Portfolio Information – The portfolio is an executive summary of all activities, events, programs that the chapter engaged in to meet or exceed Accreditation Program requirements (please refer to pages 4-7 for Good Standing requirements as well as Bronze-Gold level requirements). The portfolio should contain:

- A table of contents
- The portfolio should be formatted to follow the accreditation program pillar requirements. Each of the five pillars should be highlighted as its own section. Each section should begin with a paragraph that outlines what priorities were established for that pillar and methods used to meet those priorities.
- Each program requirement should be outlined. The portfolio should clearly demonstrate evidence of how your chapter met Good Standing requirements as well as showcase efforts to exceed expectations (Bronze-Gold).
- Each section should close with a summary self-assessment of chapter successes in meeting priorities for this pillar as well as areas for improvement. The summary should articulate what learning occurred on the behalf of individuals as well as what changes occurred. The summary should conclude with your own rating for that pillar (Good Standing-Gold).
- *Supporting documentation, including evidence of reflection, program evaluations, or other forms of assessment should be noted in your portfolio under the appropriate program requirement and included as an appendix at the end of your portfolio.*

Multimedia Presentation - Produce a video presentation that answers this central question. **Our chapter creates a transformative experience for individual members that enables our organization to contribute to a sense community at Lafayette College by.....?**

- The presentation can be presented by any member(s) of the chapter. It is preferred that more than one speaker is identified in order to create a more dynamic presentation.
- The presentation should follow a video format in order to offer an engaging format to the College community.

Question & Answer Section – All chapter members are expected to attend unless otherwise given permission. Alumni, friends, faculty and other members of the Lafayette College community are encouraged to attend. It is the expectation that all members of the chapter participate in the Q&A by providing reflection, narratives, context, or nuance to questions posed by the panel.

How a chapter can achieve above *Good Standing* Status:

To achieve Bronze-Gold Level standings, chapters should determine a priority at the beginning of the academic year of which level of achievement they hope to obtain for each of the five standards. Chapters can create their own menu of activity requirements they wish to fulfill that are both required and elective. Chapters are encouraged to use creativity and ingenuity to fulfill activity requirements, especially as it pertains to the elective categories. Some standards may ask for a specific number of activities to hit a certain Level standing, % of chapter attendance at activities/programs, or documentation that the chapter met activity requirements. Demonstrated learning should be articulated by the chapter in order to obtain the highest levels of achievement. In order to be rated Bronze or Silver level chapter, a chapter must have a majority of the five standards be rated that level by the evaluation panel. A chapter that is rated Gold in all 5 standards will be rated Gold Level standing. A Gold Level chapter will be recognized by the Office of Fraternity & SorORITY Life for their achievements which may include, but is not limited to: press releases, possible recognition from the Office of the President, being placed in the running toward winning outstanding chapter of the year award, and more.

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Important Deadlines to Note in 2017:

January 23-February 10 – Informal Recruitment

February 10 – all chapters must submit full activity and events calendar for spring semester

February 20 – all Greek fall 2017 rosters are due

March 3– all chapters complete new member education requirements and initiation and verification form is turned into the FS Life Office.

August 28-Sept 8 – Formal Recruitment time periods

Sept – new member participation in OFSA new member program

Sept 15 – all Greek organization new member paperwork must be submitted to OFSA

Sept 24 – deadline for sorority initiation

Sept 29 – deadline for fraternity initiation

Oct-Dec – all member participation in Greek programming

Oct 16 – all sorority house improvement plans due at end of day

Nov 3 – chapter portfolios due

Nov 13-17 – accreditation presentations

Nov 20 – Spring 2018 mid-year room changes are due

When a chapter will be notified of its final Standing:

All chapters will receive initial verbal feedback during the Accreditation presentation meeting time. When fall grade reports have been calculated, organizational conduct status has been verified, and housing inspections have taken place, these items will be factored into your overall score. Once a final rating has been determined, a letter will be delivered to your chapter during the winter interim. These results will be made public via the Fraternity & Sorority Advising website under the accreditation section along with a chapter's semester grade reports and organizational conduct profile.

Intellectual Development

1. Chapter's semester GPA's meet or exceed non-affiliated student averages.
2. Chapter demonstrates use of effective intervention strategies for at-risk students
3. Chapter has developed system of recognition for outstanding academic performance by members.

Leadership Development

4. Chapter regularly engages in development activities, including ritual. These developmental activities should be designed at identifying improvement areas within the chapter, a plan for how to address the improvement area, and the ending result of that plan. (Conflict resolution exercises, wellness programs, peer/peer accountability, event planning, personality/leadership assessment programs, team building, goal setting, and brotherhood/sisterhood events). ***All ritual registration must be completed a minimum of 5 business days in advance for approval.***
5. Chapter demonstrates actions are congruent with organizational mission and values. Individuals should be able to identify ways in which their affiliation contributes to their personal growth and development.
6. Chapter demonstrates how new member education plan connects members to the Organization. Chapters should illustrate how chapter members are involved in goal setting, decision making and the everyday actions of the chapter.

Community Development

7. Chapter actively participates in community service initiatives. Service initiatives should be coordinated through the Landis Center to ensure proper clearance checks are met, the numbers of individuals participating in service can be tracked, and the number of hours recorded.
8. Chapter contributes to national Philanthropy annually. Chapter will engage in one fundraising event during the academic year and contribute financially to their respective organization.
9. Chapters collaborate to co-sponsor a minimum of one event with other Greek chapters (excludes socially-oriented programs and Greek Week) during the academic year.

LAFAYETTE

FRATERNITY AND SORORITY LIFE

10. Chapters collaborate to co-sponsor a minimum of one event with student organizations, Offices, or departments outside of FS Advising during the academic year.

Chapter Development

11. Chapter has an active faculty/staff advisor and can articulate how they assist in chapter development.
12. Chapter has active alumni volunteers/housing corporation advisors and can articulate how they assist in chapter and facility development.
13. Chapters has minimum of 75% total chapter attendance or compliance at ALL FS Advising sponsored or College-wide sponsored programs. Topics including: hazing, risk management, values congruence, new member education plans, and more may be covered.
14. Chapter engages in regular developmental activities. including ritual (conflict resolution exercises, wellness programs, peer/peer accountability, event planning, personality/leadership assessment programs, team building, goal setting, and brotherhood/sisterhood events)

Living-Learning Community Development

15. Chapter utilizes House as a living/learning space to contribute to personal wellness. As a living-learning environment the chapter positively contributes to the emotional, mental, physical, and spiritual health of members.
16. Chapter House fosters a sense of community. The chapter employs specific methods that demonstrate how the house positively contributes to a sense of belonging, connection, and community for residents.

Bronze-Gold Activity Electives

Intellectual Development– The following activities should be filled in order to achieve Bronze-Gold status.

Chapters may propose additional activities that may fulfill this standard.

- Chapter's semester GPA's exceed non-affiliated student averages.
Bronze = .025 higher + demonstrated improvement of growth by individual members who underperformed
Silver = .05 higher + demonstrated improvement of growth by individual members who underperformed
Gold = .10 higher + demonstrated improvement of growth by individual members who underperformed
- Chapter hosts a minimum of one academically oriented (resume writing, internship opportunities, study abroad experience, member discussion on current research), etc. Only one may be a faculty tea/reception.
Bronze = 1 program/year
Silver = 1 program/semester
Gold = More than 2/year
- Chapter attends a faculty lecture on a topic of the chapter's choosing aimed at assisting the chapter in its growth and development
Bronze = 1 program/year and a summary paper of the experience
Silver = 1 program/semester and development of an action place to implement within the chapter
Gold = 1 program/semester and results of successful implementation of action plan

Leadership Development – The following activities should be filled in order to achieve Bronze-Gold status.

Chapters may propose additional activities that may fulfill this standard.

- Individuals participate in outside LC leadership experience sponsored by National office or other programs such as NGLA, AFLV, FuturesQuest, UIFI, IFC Academy, etc. Supporting documentation of attendance will be required.
Bronze = A summary paper of the experience;
Silver = Report to chapter on leadership experience gained from program and discussion;
Gold = Development of a sample action plan that you could consider implementing with the chapter in the short or long term;
- Individuals are involved in leadership capacities within other student organizations or Campus Life. Chapters should achieve 50% of member's involvement in other activities. An active membership roster with individual

LAFAYETTE

FRATERNITY AND SORORITY LIFE

positions should be provided in accreditation presentations. How does involvement benefit the chapter? How do other organizations benefit from Greek leadership?

Bronze = 60%-70% involvement;

Silver = 71%-80% involvement;

Gold = 81% and higher.

Community Development – The following activities should be filled in order to achieve Bronze-Gold status. Chapters may propose additional activities that may fulfill this standard.

- Chapter actively participates in service initiatives. Service initiatives should be coordinated through the Landis Center to ensure proper clearance checks are met, the numbers of individuals participating in service can be tracked, and the number of hours recorded. It is recommended that chapters utilize Give Pulse as the tool used to track and record service at Lafayette College. Chapters will be expected to contribute hours on an annual basis (Sept-Nov; Feb-April).
 - Bronze** = minimum of 500 hours of service per chapter annually (1.25 hours/member/month);
 - Silver** = minimum of 600 hours of service per chapter annually (1.5 hours/member/month);
 - Gold** = minimum of 800 hours of service monthly. (2 hours/member/month);
- Chapter contributes to national Philanthropy annually. Dollar amount target should be determined by each organization.
 - Bronze** = at least 1 fundraising activity per semester.
 - Silver** = chapter should engage in at least 1 fundraising effort and 1 co-sponsored event with another student organization or Greek chapter.
 - Gold** = chapter should engage in at least a minimum of 1 large-scale event that contributes significantly to philanthropy.
- Chapters collaborate to co-sponsor events with other Greek chapters (excludes socially-oriented programs and Greek Week) during the academic year.
 - Bronze** = 2
 - Silver** = 3
 - Gold** = 4
- Chapters collaborate to co-sponsor a minimum of one event with student organizations, Offices, or departments outside of FS Life during the academic year.
 - Bronze** = 2
 - Silver** = 3
 - Gold** = 4
- Chapter sponsors or co-sponsors alcohol-free programming throughout the academic year, or provide representatives for implementation of large-scale events like Homecoming, Parent's Weekend, or other events as requested.

Chapter Development – The following activities should be filled in order to achieve Bronze-Gold status. Chapters may propose additional activities that may fulfill this standard.

- Chapter seeks out opportunity for further chapter development through engaging in programs aimed at increasing knowledge or awareness on any of the following topics: alcohol use/abuse; sexual harassment/assault; risk management, diversity education, or other program topics (must be approved by FS Life staff prior to planning/implementation). Chapters should discuss level of knowledge of topic before and after program to discuss learning opportunities that took place and document evidence of pre and post assessment.
 - Bronze** = 1 program/year;
 - Silver** = 1 program/semester;
 - Gold** = More than 2/year
- Chapter has minimum of % total chapter attendance at **ALL** FS Life sponsored or College-wide sponsored programs – New Member Education, outside speakers, outside programs, etc. (hazing, risk management, substance use/abuse, values congruence, etc.)

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Bronze = 76%-80% chapter attendance + chapter discussion/group process of the event

Silver = 81%-85% chapter attendance + bronze requirements & written summary of your group process of the event included in your portfolio

Gold = 85% and above chapter attendance + Silver requirements & implementation of a new chapter initiative that was identified that needed attention as a direct result of participation in the program.

- Chapter regularly engages in organizational development activities, including ritual (conflict resolution exercises, wellness programs, peer/peer accountability, event planning, personality/leadership assessment programs, team building, goal setting, and brotherhood/sisterhood events). **All ritual registration must be completed a minimum of 5 business days in advance for approval.**

Bronze = developmental activities are reflected in program activity calendar and proof is documented in end of the year portfolio;

Silver = calendar and portfolio + an event coordinated with a Lafayette College collaborator/co-sponsor/facilitator

Gold = Silver requirements + pre and post assessments of all activities

- Chapter has regular engagement with alumni in activities related to the values and mission of the chapter

Bronze = social media, website updates, or newsletters

Silver = Bronze requirements + active participation in College related events

Gold = Silver requirements + alumni participation in accreditation presentation (featured in the video, letter of support, in person participation, or other method)

Living-Learning Community Development –The following activities should be filled in order to achieve Bronze-Gold status. Chapters may propose additional activities that may fulfill this standard.

- Chapter House contributes to personal wellness. As a living-learning environment the chapter positively contributes to the emotional, mental, physical, and spiritual health of members.

Bronze = chapter sponsors multiple programs to address topic areas above or similar not previously identified.

Silver =Bronze + chapter leaders engage in assessment mechanism(s) (one on one, chapter discussion, survey, meaningful observation, focus groups, etc.) to measure whether wellness programs happen and are effective.

Gold = Silver + Implementation of any/all assessment findings and documentation provided.

- Chapter house fosters a sense of community. The chapter employs specific methods (chapter should present what those methods are during Accreditation) that demonstrate how the house positively contributes to a sense of belonging, connection, and community for live in residents as well as brothers/sisters that do not live in the house.

Bronze = chapter sponsors multiple programs that support your methods identified above.

Silver =Bronze + chapter leaders engage in assessment mechanism(s) (one on one, chapter discussion, survey, meaningful observation, focus groups, etc.) to measure whether wellness programs happen and are effective.

Gold = Silver + Implementation of any/all assessment findings and documentation provided.