

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Purpose:

The Lafayette College Fraternity & Sorority Advising Chapter Accreditation Program is designed to measure each chapter's performance in 5 areas [Pillars]: Intellectual Development, Leadership Development, Community Development, Chapter Development, and Living-Learning Community Development. It is designed to assess how chapters annually:

- Meet their priorities;
- Meet or exceed the expectations of the Fraternity & Sorority Advising program;
- Successfully/Unsuccessful implemented recommendations provided to them by the evaluation panel;

Chapters will use the Accreditation Program as a roadmap to establish priorities for each officer during their term. This program will challenge students to think critically about their role within the chapter and how they contribute to the betterment of the organization to which they pledged lifetime membership. Therefore, all individuals will be equal stakeholders in ensuring that each member plays an instrumental role in developing interpersonal and intrapersonal competencies. The program allows for creativity in accomplishing programmatic elements throughout the year. Every chapter has the unique opportunity to showcase the positive contributions that it makes year-round to the Lafayette College campus community and your National Office. At the conclusion of annual accreditation, chapters will be provided with constructive and meaningful feedback for areas of improvement.

How chapters will be evaluated:

Chapters will be evaluated based upon their actions throughout the academic year, but will be rated substantively during its annual review. This review consists of a chapter portfolio summarizing its accomplishments during the evaluation period, a presentation before the accreditation panel, as well as a question and answer portion. Chapters will be evaluated based upon steps taken to implement recommendations from the accreditation panel during the previous year.

Part I – Verification - - All chapters are expected to fulfill the activity requirements associated with each of the five standards as outlined above (page 1). Additionally, a chapter will be evaluated by on-time completion or verification of:

- **Judicial/organizational conduct record and sanctioning for the academic year;** (verified by Office of Student Conduct after end of academic term)
- **Housing rosters for fall and spring semesters according to established deadlines and meeting occupancy requirements;** (verified by FS Advising staff)
- **Fraternity and Sorority Housing agreements established by the College**
- **Membership rosters for the academic year according to established deadlines;** (list of current, active members and their leadership positions)
- **Academic & Judicial release verification forms for all current members;** (all new members must complete these forms AND anti-hazing agreement)
- **New member education in the 3-week timeframe as established by Lafayette College;** (verification forms are in the current member section of FS Life website)
- **Social event registration forms and obtain approval within established deadlines provided by the FS Life Office. Additionally, chapters must adhere to social event guidelines.** (forms may be downloaded from FS Life website)
- **Debts to College and Councils by established deadlines** – includes L account balances to College and dues payments to IFC/Panhellenic Council
- **Working with College or House Corporation to adequately maintain house.** Chapter should ensure issues are regularly reported and fixed in a timely manner to Facility Operations. Chapter demonstrates leadership in ensuring facility passes College opening/closing inspection procedures. Fraternity houses have appointed members present for City Inspections.
- **Attendance at 1:1, council, cohort, community meetings/events or programs**
- **Qualifying Fraternity Meal Plan enrollment**

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Part II - Chapter Presentations - - Chapters will be required to participate in a presentation (lasting up to one hour) to an evaluation panel comprised of Lafayette College stakeholders. The presentation must include the following elements:

- 1) A portfolio summarizing your chapters' year-round (calendar) programming efforts (see portfolio requirements below), including a summary of any recommendations from the previous year's panel that had/had not been fulfilled;
- 2) A multimedia presentation, including any commentary on any recommendations from the previous year's panel that had/had not been fulfilled;
- 3) Participation in a Question & Answer session with the evaluation panel.

Portfolio Information – The portfolio is an executive summary of all activities, events, programs that the chapter engaged in to meet or exceed Accreditation Program requirements (please refer to pages 4-8 for a list of the Pillars and activity requirements). The portfolio should be organized in the following manner:

- A table of contents with page numbers.
- Each pillar has its own section and follows the same order as the Accreditation Program. Each section should begin with a paragraph that outlines goals for the applicable pillar and a self-assessment summary of whether those goals were achieved or not achieved as well as any areas for improvement that were identified.
- **All standards must** have documented evidence that the activity/standard has been completed within your portfolio. This can include photos or video clips, screen shots as well as tables or graphs.
- **All standards must** provide evidence of assessment documenting whether the program objectives were met/not met and what changes, if any, could be made to the program to make it more effective. This can include a template provided to your chapter by your National office, a Lafayette College Campus Life Departmental Assessment Record (DAR), or a template developed by the chapter (should be approved by OFSA).
- **All Pillars must** provide evidence of reflection related to the standards. Reflection helps your chapter to make meaning of what you are learning through engaging in activities within the Five Pillars.
 - For example, a reflection of a leadership conference provides the participant with an opportunity to think critically about their role within the organization and how they can positively contribute useful tools into making the chapter stronger.
 - Another example would be to understand the root causes of larger societal issues (ex. illiteracy, hunger, domestic violence, childhood obesity) that impact different demographics within society and how individuals can positively impact those issues.

Multimedia Presentation - Produce a video presentation that answers this central question. **Our chapter creates a transformative experience for individual members that enables our organization to contribute to a sense community at Lafayette College by.....?**

- The presentation can be presented by any member(s) of the chapter. It is preferred that more than one speaker is identified in order to create a more dynamic presentation.
- The presentation should follow a video format in order to offer an engaging format to the College community.

Question & Answer Section – All chapter members are expected to attend unless otherwise given permission. Alumni, friends, faculty and other members of the Lafayette College community are encouraged to attend. It is the expectation that all members of the chapter participate in the Q&A by providing reflection, narratives, context, or nuance to questions posed by the panel.

When a chapter will be notified of its Rating:

When fall grade reports have been calculated, organizational conduct status has been verified, and housing inspections have taken place, these items will be factored into your overall score. Once a final rating has been determined, a letter will be delivered to your chapter during the winter interim. These results will be made public via the Fraternity & Sorority Advising website under the accreditation section along with a chapter's semester grade reports and organizational conduct profile.

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Minimum Standards of the Office of Fraternity & Sorority Advising:

The Office of Fraternity & Sorority Advising has identified the following activities that all chapters should regularly be engaged in to meet minimum standards for recognition at Lafayette College. These standards are not required to be reported upon within your portfolio or presentation. However, you may be asked about these topics in the question and answer portion of your chapter presentation or throughout the accreditation period.

Accreditation Pillar	Minimum Standards for individuals and/or chapters
Intellectual Development	A robust academic program offering both accountability and recognition measures for all chapter members.
Leadership Development	All members act in congruence with their organizational values; members are involved within the Lafayette community in other student clubs and organizations; members hold leadership positions in clubs; all new member educational plans/activities are in accordance with National and Lafayette policies; All new members are treated with respect.
Community Development	All members demonstrate a sense of fraternal/panhellenic spirit through co-sponsorship and/or visible support of other chapter's initiatives; All members give back to their community; All members engage in philanthropic endeavors and raise awareness for their respective causes.
Chapter Development	All chapters meet/exceed recruitment goals; regularly engage in their public/private rituals; the chapter fulfills all financial obligations and is fiscally responsible; chapter and/or alumni advisors regularly engage with undergraduate members.
Living/Learning Community Development	All members respect the chapter house by keeping it damage-free, cleaned regularly, and comply with all College and City/State policies and ordinances.

Accreditation Ratings and Recognition

The Office of Fraternity & Sorority Advising will recognize a chapter that has been rated **Accredited with Distinction** or **Accredited with Recommendations** in the following ways listed below. Additionally, a chapter that achieves Accredited with Distinction in 3 or more categories are eligible to apply for the **Chapter of the Year** award and may be eligible for a bye year for an accreditation presentation. The chapter will still be required to submit a portfolio of the year's accomplishments.

Accreditation Ratings and Accountability

Chapters that receive **Unaccredited** or **Unacceptable** ratings are subject to the following sanctions, listed below. The sanction terms apply to consecutive years that the chapter has been rated within each standard. Chapters that are rated Unaccredited or Unacceptable in more three or more standards for the first time will be immediately placed on probation. Lafayette College reserves the right to modify these parameters for non-consecutive years that a chapter has been rated unaccredited or unacceptable in one or more standards.

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Accreditation Standards (1-12)	Accredited with Distinction	Accredited	Unacceptable	Unaccredited
Intellectual Development	<ol style="list-style-type: none"> 1. Chapter exceeds non-affiliated peer term average by .05 or higher; 2. Chapter hosts 2 or more academic oriented program in academic year; 3. 75% or more chapter members attend a faculty-led program or lecture once/semester 	<ol style="list-style-type: none"> 1. Chapter meets non-affiliated peer term average; 2. Chapter hosts at least 1 academic oriented program/semester; 3. 50% or more chapter members attend a faculty-led program or lecture once/semester 	<ol style="list-style-type: none"> 1. Chapter does not meet peer term average by .05 or less; 2. Chapter sponsors 1 program in academic year and does not provide data; 3. Less than 50% of chapter members attend faculty led program or lecture once/semester 	<ol style="list-style-type: none"> 1. Chapter does not meet peer term average by more than .1; 2. Chapter did not sponsor academic program; 3. Less than 25% of chapter members attend faculty led program or lecture once/semester
Leadership Development	<ol style="list-style-type: none"> 4. More than 1 member from each chapter attended a qualifying leadership experience outside of Lafayette College; 5. Chapter sponsored more than 2 leadership development activities in academic year; 	<ol style="list-style-type: none"> 4. A chapter member attended a qualifying leadership experience outside of Lafayette College; 5. Chapter sponsored at least 2 developmental activity in academic year; 	<ol style="list-style-type: none"> 4. Chapter member attended a qualifying leadership experience outside of Lafayette College but did not provide a reflection; 5. Chapter sponsored an approved development activity in academic year; 	<ol style="list-style-type: none"> 4. No member from a chapter attended a qualifying leadership experience outside of Lafayette College; 5. Chapter did not sponsor any developmental awareness activity in academic year;
Community Development	<ol style="list-style-type: none"> 6. Each member completes 2 hours or more of community service monthly; 7. Chapter sponsored at least 1 philanthropic event that met or exceeded donation goals that was open to campus w/on-going educational efforts about Philanthropy; 8. Chapter co-sponsors 2 or more collaborative events outside of Greek Life/semester; 	<ol style="list-style-type: none"> 6. Each member completes 1 hour or more of community service monthly; 7. Chapter sponsored at least 1 philanthropic event that met or exceeded donation goals that was open to campus; 8. Chapter co-sponsors 1 or more collaborative events outside of Greek Life/semester; 	<ol style="list-style-type: none"> 6. 10-49% of individuals did not perform community service in any given month; 7. Chapter sponsored a philanthropic event that did not meet or exceed donation goals that was open to campus; 8. Chapter co-sponsors 1 event outside of Greek Life/year; 	<ol style="list-style-type: none"> 6. 50% or more individuals did not perform any community service in any given month; 7. Chapter did not sponsor at least 1 philanthropic that was open to campus; 8. Chapter did not co-sponsor an event outside of Greek Life in an academic year;
Chapter Development	<ol style="list-style-type: none"> 9. Chapter sponsored more than 2 awareness activities/year; 10. Chapter has 80% or more of total membership participate in all FS 	<ol style="list-style-type: none"> 9. Chapter sponsored at least 2 awareness activity/year; 10. 51% or more of total membership participates in all FS sponsored or required programs; 	<ol style="list-style-type: none"> 9. Chapter sponsored an approved awareness activity in academic year; 10. Less than 50% of total membership participates in all FS 	<ol style="list-style-type: none"> 9. Chapter did not sponsor any awareness activity in academic year; 10. Less than 25% of total membership participates in all FS

LAFAYETTE

FRATERNITY AND SORORITY LIFE

	sponsored or required programs;		sponsored or required programs;	sponsored or required programs;
Living/Learning Community Development	11. Chapter has comprehensive wellness program for all members; 12. Chapter has comprehensive plan to utilize chapter house as point of connection for all members.	11. Chapter has wellness program for members but has room for areas for improvement; 12. Chapter has plan for chapter house but has room for areas for improvement.	11. Chapter does not have wellness program that adequately fulfill standard; 12. Chapter does not have plan for chapter house that adequately fulfills standard.	11. Chapter does not have a wellness program for all members; 12. Chapter does not have a plan to utilize the chapter house as a point of connection for all members.
Recognition & Accountability Standards	Accredited with Distinction	Accredited	Unacceptable	Unaccredited
Intellectual Development	<ul style="list-style-type: none"> Chapter will have advertisement placed in the Lafayette acknowledging achievement and highlighting individuals who have achieved Dean's List; Best Performing men and women's chapter will be given a pizza party, ice cream or other recognition piece; Letter will be sent to HQ highlighting accomplishment; Chapter will be recognized at Greek Awards. 	<ul style="list-style-type: none"> Chapter will be recognized on FS Advising Website; Chapter is eligible to apply for individual and chapter awards; 	1st Time: Academic Enhancement Plan for the chapter to be approved by OFSA; Chapter loss of social privileges (primary and co-sponsor) for semester. 2nd Time: Academic Enhancement Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter lead review of members; Loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ. 3rd Time: Chapter suspension for up to 3 years. Letter sent to HQ; Letter sent to Parents.	1st Time: Academic Enhancement Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ. 2nd Time: Chapter suspension for up to 3 years; Letter sent to HQ; Letter sent to Parents; 3rd Time: Loss of Chapter recognition from College; Letter sent to HQ; Letter sent to Parents.
Leadership Development	<ul style="list-style-type: none"> OFSA will fund up to \$500 toward a chapter leadership initiative; Lafayette Leadership Education will provide a limited number of free spots to next Leadership Institute; 	<ul style="list-style-type: none"> Chapter will be recognized on FS Advising Website; Chapter is eligible to apply for individual and chapter awards; 	1st Time: Leadership Improvement Plan for the chapter to be approved by OFSA; Chapter loss of social privileges (primary and co-sponsor) for semester; 2nd Time: Leadership Improvement Plan for the chapter to be	1st Time: Leadership Improvement Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter loss of social privileges (primary and co-sponsor)

LAFAYETTE

FRATERNITY AND SORORITY LIFE

	<ul style="list-style-type: none"> Letter will be sent to HQ highlighting accomplishment Chapter will be recognized at Greek Awards 		<p>approved by OFSA; Presentation of progress to College at end of semester(s); Chapter lead review of members; Loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ</p> <p>3rd Time: Chapter suspension for up to 3 years. Letter sent to HQ; Letter sent to Parents.</p>	<p>for 1 calendar year; Letter sent to HQ;</p> <p>2nd Time: Chapter suspension for up to 3 years; Letter sent to HQ; Letter sent to Parents;</p> <p>3rd Time: Loss of Chapter recognition from College; Letter sent to HQ; Letter sent to Parents.</p> <p>3rd Time: Loss of Chapter recognition from College; Letter sent to HQ; Letter sent to Parents.</p>
<p style="text-align: center;">Community Development</p>	<ul style="list-style-type: none"> Chapter will have advertisement placed in the Lafayette acknowledging service hours and/or philanthropic donations raised; Most Hours performed and/or money raised will be given a pizza party, ice cream or other recognition piece; Letter will be sent to HQ highlighting accomplishment; Chapter will be recognized at Greek Awards. 	<ul style="list-style-type: none"> Chapter will be recognized on FS Advising Website; Chapter is eligible to apply for individual and chapter awards; 	<p>1st Time: Service Improvement Plan for the chapter to be approved by OFSA; Chapter loss of social privileges (primary and co-sponsor) for semester;</p> <p>2nd Time: Service Improvement Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter lead review of members; Loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ;</p> <p>3rd Time: Chapter suspension for up to 3 years. Letter sent to HQ; Letter sent to Parents.</p>	<p>1st Time: Service Improvement Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ;</p> <p>2nd Time: Chapter suspension for up to 3 years; Letter sent to HQ; Letter sent to Parents;</p> <p>3rd Time: Loss of Chapter recognition from College; Letter sent to HQ; Letter sent to Parents.</p>
<p style="text-align: center;">Chapter Development</p>	<ul style="list-style-type: none"> OFSA will fund up to \$500 toward a chapter development initiative; Chapter(s) will be featured exclusively in upcoming marketing, PR, or other materials for next calendar year; Letter will be sent to HQ highlighting accomplishment; 	<ul style="list-style-type: none"> Chapter will be recognized on FS Advising Website; Chapter is eligible to apply for individual and chapter awards; 	<p>1st Time: Brotherhood/Sisterhood Plan for chapter to be approved by OFSA; Chapter loss of social privileges (primary and co-sponsor) for semester;</p> <p>2nd Time: Brotherhood/Sisterhood Plan for chapter to be approved by OFSA; Presentation of progress to College at end of</p>	<p>1st Time: Brotherhood/Sisterhood Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ;</p> <p>2nd Time:</p>

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Living/Learning Community Development	<ul style="list-style-type: none"> Chapter will be recognized at Greek Awards. 		semester(s); Chapter lead review of members; Loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter to HQ; 3rd Time: Chapter suspension for up to 3 years.	Chapter suspension for up to 3 years; Letter sent to HQ; Letter sent to Parents; 3rd Time: Loss of Chapter recognition from College; Letter sent to HQ; Letter sent to Parents.
	<ul style="list-style-type: none"> Office of Residence Life will assist in funding an approved improvement request as defined by the Residence Life Agreement for chapter houses; Letter will be sent to HQ highlighting accomplishment; Chapter will be recognized at Greek Awards 	<ul style="list-style-type: none"> Chapter will be recognized on FS Advising Website; Chapter is eligible to apply for individual and chapter awards; 	1st Time: Wellness Plan for chapter to be approved by OFSA; Chapter loss of social privileges (primary and co-sponsor) for semester; 2nd Time: Wellness Plan for chapter to be approved by OFSA; ; Presentation of progress to College at end of semester(s); Chapter lead review of members; Loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter to HQ; 3rd Time: Chapter suspension for up to 3 years.	1st Time: Wellness Plan for the chapter to be approved by OFSA; Presentation of progress to College at end of semester(s); Chapter loss of social privileges (primary and co-sponsor) for 1 calendar year; Letter sent to HQ; 2nd Time: Chapter suspension for up to 3 years; Letter sent to HQ; Letter sent to Parents; 3rd Time: Loss of Chapter recognition from College; Letter sent to HQ; Letter sent to Parents.

Accreditation Standards Defined

Intellectual Development

Standard 1 – Chapter’s term GPA meets or exceeds the term average of non-affiliated students.

Standard 2 – Chapter hosts a *minimum* of one academically-focused program or initiative per semester. These programs/initiatives may include workshops related to test preparation, study skills, resume writing, Internship/employment opportunities, study abroad experiences, member research opportunities, or other approved program. Only one event may be a faculty tea/reception.

Standard 3 – Chapter hosts or attends a *minimum* of one faculty-sponsored lecture or program once per semester. The topic may be of the chapter’s choosing and aims to assist the chapter learn, grow or to develop in an area it needs improvement.

Leadership Development

Standard 4 – More than 1 member attends a qualifying leadership experience outside of Lafayette that is sponsored by a National office, NIC or NPC, or other reputable association. Supporting documentation of attendance will be required. Approved experiences include: IFC and Panhellenic Academies, LeaderShape, Undergraduate Interfraternity Institute, conference hosted by the Northeast Greek Leadership Association (NGLA) or other experience.

LAFAYETTE

FRATERNITY AND SORORITY LIFE

Standard 5 – Chapter sponsors *at least two* leadership development programs each academic year. These programs are designed to be developmental in nature for both individuals and the chapter as a whole. These activities would include rituals, conflict resolution exercises, accountability programs, event planning, personality/leadership inventory assessments, team building, and goal setting.

Community Development

Standard 6 – Each chapter member performs a *minimum* of 1 community service hour/month.

Standard 7 – Chapter sponsors a *minimum* of 1 philanthropic event/year that meets/exceeds fundraising goals.

Standard 8 – Chapter sponsors a *minimum* 1 event with a student organization that is not Greek-affiliated.

Chapter Development

Standard 9 – Chapter sponsors *at least two* awareness programs aimed at increasing knowledge on any of the following topic areas: alcohol & drug use/abuse, sexual harassment/assault; risk management; hazing education, diversity education or other program topics approve by the FS Life staff **prior** to planning/implementation.

Standard 10 – Chapter has a *minimum of 51% of chapter total* in attendance of all FS Advising sponsored programs or related programs, which may include hazing, risk management, substance use/abuse, values congruence.

Living/Learning Community Development

Standard 11 – Chapter has a comprehensive wellness program for its members and demonstrates how the chapter house contributes to wellness.

Standard 12 – Chapter has a comprehensive plan to utilize the chapter house as a point of connection for all members. The chapter employs specific methods that demonstrate how the house positively contributes to a sense of belonging and community for all members.

Important 2018 Deadlines:

Date	Activity
January 22-February 2	Spring Recruitment
February 23	Initiation of new members
March 9	Fall 2018 housing rosters due
August 27-September 7	Fall 2018 recruitment
September 14	All new member paperwork is due
September 23 (S) and September 28 (F)	Initiation of new members
October 15	Capital Requests are due annually
November 2	All chapter accreditation portfolios are due
November 12-16 or alternative dates	Accreditation Presentations
November 26	Spring 2019 rosters due